

# Guideline adaptation workshop

Bergen, Norway

16, 17 September 2010

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The training course includes a series of exercises aiming to facilitate understanding and application by the participants. These exercises will be related to the two pre-defined topics:

1. Guidelines for dementia care with focus on family carers.
2. Guidelines for education of patients with chronic obstructive pulmonary disease (COPD) in general practitioner offices.

When performing the exercises participants to the training will be divided in small group (3-5 persons by group).

The participants to the course will be encouraged to ask questions throughout the days.

Prior to the workshop participants should have read the ADAPTE Collaboration resource toolkit and the AGREE II instrument.

Participants are also asked to perform a general guideline search (Item 3 below) on the two above-mentioned topics.

The two master students involved in adaptation should perform the specific search (Item 4 below) before the workshop. If there is enough time we will also perform the search during the workshop.

## Supportive Documents:

- ADAPTE Collaboration Resource Toolkit: <http://www.g-i-n.net/document-store/adapte-resource-toolkit-guideline-adaptation-version-2>
- Paper: Fervers B, Burgers JS, Haugh MC, Latreille J, Mlika-Cabanne N, Paquet L, et al. Adaptation of clinical guidelines: literature review and proposition for a framework and procedure. Int J Qual Health Care. 2006;18(3):167-76. <http://intqhc.oxfordjournals.org/cgi/reprint/18/3/167>
- AGREE II: <http://fhs.wedge.csu.mcmaster.ca/pebc/agreetrust/AGREE%20II%20-%20User%27s%20Manual%20and%202023-item%20Instrument-%20ENGLISH.pdf>

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Prepared:	03/08/2010
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## Day 1:

09.00 – 10.30	<b>1. Reminders, information on evidence-based guidelines and principles</b> <ul style="list-style-type: none"> <li>- Presentation and discussion</li> </ul>
	Break
10.45 - 12.00	<b>2. Overview of adaptation process and tools:</b> <ul style="list-style-type: none"> <li>- What is adaptation?</li> <li>- Why use guideline adaptation?</li> <li>- When to use the adaptation method?</li> <li>- The ADAPTE process</li> <li>- How to identify guidelines to be adapted?</li> <li>- How to assess their: <ul style="list-style-type: none"> <li>• Content</li> <li>• Quality</li> <li>• Currency</li> <li>• Consistency</li> <li>• Acceptability &amp; Applicability of the recommendations</li> </ul> </li> <li>- How to write and finalise the guideline?</li> </ul>
12.00 – 12.45	Lunch break
12.45 – 14.30	<b>3. Exercise: Adaptation set up phase</b> <ul style="list-style-type: none"> <li>- Detailed presentation of the setup phase: selection of the topic, definition of the health questions, identification of relevant skills and expertise needed...</li> <li>- Is adaptation feasible? <ul style="list-style-type: none"> <li>• How and where to perform this general search?</li> <li>• Wide search based on general topic (if possible to be performed by participants before the workshop)</li> <li>• Comparison of results and discussions</li> </ul> </li> <li>- Exercise: <ul style="list-style-type: none"> <li>• Defining a PIPOH</li> <li>• Identifying expertise and skills required in the group</li> </ul> </li> <li>- Feedback and discussion</li> </ul>
	Break
14.45 – 16.00	<b>4. Searching and retrieving relevant guideline(s) – if time available (this can also be discussed at the start of Day 2)</b> <ul style="list-style-type: none"> <li>- How and where to perform the specific search and screen retrieved guidelines?</li> <li>- Pilot testing of a search on each of the topics</li> <li>- Comparison of results and discussion</li> </ul>

**Homework:** Please review AGREE II as well the guideline that will be assessed to facilitate the exercise on day 2

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## Day 2

09.00 – 10.30	<b>5. Using AGREE II to assess guidelines: using the tools available</b> <ul style="list-style-type: none"> <li>- Presentation of AGREE II</li> <li>- Application to a selected guideline</li> <li>- Feedback and discussion</li> </ul>
	Break
10.45 - 12.00	<b>6. Assessing currency and consistency of guidelines</b> <ul style="list-style-type: none"> <li>- Detailed presentations of tools</li> <li>- Application to a selected guideline</li> <li>- Feedback and discussion</li> </ul>
	Lunch break
12.45 – 13.45	<b>7. Assessing acceptability and applicability: taking into account culture and context</b> <ul style="list-style-type: none"> <li>- What needs to be considered</li> <li>- Discussions related to the two chosen topics</li> </ul>
	Break
14.00 – 14.45	<b>8. How to prepare the adapted guideline and finalise it?</b>
14.45 – 16.00	<b>9. Final discussions and conclusions</b>

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