

ABSTRACT GUIDELINES

Types of presentation

1. Research reports

Research reports (RR) are presentations of original scientific data collected by the authors.

2. Special interest reports

Special interest reports (SI) include presentations of services, programmes or theories and descriptions of innovative ways in meeting the needs in disability, re/habilitation and global health. Reports concerned with the organization, regulation or management of services, education, research development and service delivery are considered in this category. Resource materials, such as ICT or audio-visual material can be presented as a special interest report.

Format for abstracts:

Abstracts must be submitted in English and word file format as email attachments with:

- Preferred session(s) (1. Leadership etc.; 2. Service provision, 3. Human resources, 4. Technology)
- Type of paper: Research or Special Interest Report.
- Preferred type of presentation: oral or poster.
- Title of the paper;
- Name(s) of authors (presenter's name should be underlined), institutional affiliation, position and email address.
- A 200 words' abstract text (NOT counting words for session/type of abstract, title and subtitles, authors, affiliations, acknowledgements, and keywords)
- Structure:
 1. **Background:** What was the context for the study? Importance? Purpose/Aim: Major reason for undertaking the project? (A project may be a research study, developing a new or adapted programme, method, theory or resource.) Any secondary objectives?
 2. **Methods:** What methods/methodological approaches, materials did the project involve?
 3. **Results/Findings:** Summarise the main findings from the analysis.
 4. **Conclusion(s):** What can be concluded from the study? What are the suggestions for future work?
 5. **Implications:** What are the implications of the project and how could the results be translated into practice/ management / education / policy?
 6. **Ethics approval:** Ethics committee that approved your work. If ethics approval was not required, please state this.
 7. **Up to three key-words** (to describe your work in addition to the session title)

The academic committee will review the abstracts as following:

1. Does the report addresses an important issue?
2. Do the methods/approach enable the question to be answered?
3. Have the data/findings been interpreted appropriately?
4. Are the contents of the abstract clear and intelligible?